


CIRCULAR

Ref: ASM/CIRCULAR/068/2019

03-06-2019

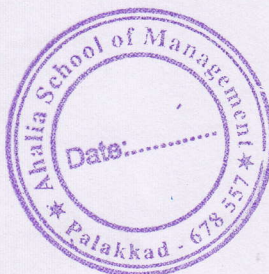
The Grievance Committee of Ahalia School Of Management is constituted with the following members:

- | | |
|---------------------------------|---|
| 1.Dr C. Ashokan | Principal |
| 2.Mr Sreeranjana <i>ME No N</i> | Asst. Professor & Class Tutor-I year MBA |
| 3.Dr Sangeetha.P. | Asst. Professor & Class Tutor-II year MBA |
| 4.Mr Rakesh P. Prabhakar | Administrator |

For 
Principal
Ahalia School of Management
Palakkad

To

- CC: (i) ASM ,Students,
(ii) Staff Circulation, file.









Grievance Redressal Committee (Academic Year 2018-19)

Date: 03.06.2019

MEMBERS PRESENT

1. Dr. C. Ashokan - Principal 
2. Mr. Sreeranjana Menon - Assistant Professor 
3. Dr. Sangeetha P - Assistant Professor 
4. Mr. Rakesh P Prabhakar - Administrator 

The meeting of the student grievance redressal committee was held on **03.06.2019** at 2 p.m with the members of committee at Principal's office. The below mentioned grievances raised by the students were discussed in the Grievance Redressal Committee.

AGENDA:

1. Availability of First Aid Kit
2. Medicines for minor health problems.

MINUTES:

1. The students presented about the non-availability of First aid kit. The committee decided to make available the facility of first aid kit.
2. Medicines for minor health problems such as cold, fever, headache, stomach pain was not available. The committee assured to make arrangements for a visiting doctor as well as the availability of the basic medicines.



AHALIA SCHOOL OF MANAGEMENT

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ACTION TAKEN REPORT

1. First aid kit was made available in the office.
2. As per the policy of the college, self- medication is not advised. Therefore, medicines will not be provided to students without the advice of the doctor. In case of any emergency, the concerned class tutor will inform either Principal or office. The college will make arrangements for the treatment of students at Ahalia hospitals in the campus.

Principal



Principal
Ahalia School of Management
Palakkad